FACULTY NEEDS ASSESSMENT APPLICATION
Fall 2016

Name of Person Submitting Request:		**Celia Huston**
Program or Service Area:		**Library Technology/Library**
Division:		**Library**
Date of Last Program Efficacy:		**Library Technology 2015/Library 2016**
What rating was given?		**Library Technology: Continuation/Library:Conditional**
4 # of FT faculty (1 reassigned)	3 # of Adjuncts (backfill, instructional, and noninstructional)	Faculty Load (**per semester**): Library Technology 1.74; Library 6.5
Position Requested:		1
Strategic Initiatives Addressed:(See http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf)		1. Access 2. Student Success

1. Provide a rationale for your request. (Explain, in detail, the need for this position.)

This request is for an 11 month Librarian who will also teach in the Library Technology Program as load and/or overload. This is consistent with current departmental practice. The Library Technology Program has no FT faculty. All FT librarians and adjunct faculty are teaching one or more courses per semester in addition to their non-instructional librarian hours. One FT librarian is fully reassigned outside the library and is no longer teaching as load/overload.

The Library Technology Program would like to increase their course offerings for the certificate and degree program by 2 sections a year, and offer additional sections LIB110 for cohort programs. Since FA15 the Library Technology Program has worked in cooperation with the First Year Experience and Valley Bound cohorts to offer additional sections Library 110: Information Literacy.

The Library Technology Program has changed its prerequisites which has had two significant results. LIB064: Introduction to Libraries has been made a prerequisite/co-requisite for many Library Technology courses. Since students enter the program in fall and spring semesters, it is desirable to offer LIB064 both semesters. The addition of ENG015 as a prerequisite last academic year has temporarily impacted enrollment while students work toward meeting the prerequisite/co-requisite.

Library faculty would also like to develop LIB067: Cataloging and Classification, the most difficult course, and LIB062 Care and Repair of Library Materials, the most hands-on course, for online instruction and offer the courses both face-to-face and online formats.

Demand for a certificate or degree in Library Technology is stable and increasing. The No Child Left Behind Act (2002) requires that employees working in K-12 libraries work towards and complete a certificate or degree within 2 years of employment.
Strong Workforce/[Environment Scan and Program Gap Analysis Data](#) (pp.29; 32) shows that SBVC is the only college in our region that offers a certificate or degree in Library Technology

and that there is annual gap of 75 certificate graduates and 87 degree graduates annual job openings from 2015 to 2025.

Additionally, there has been a significant increase in the number of students who are entering the college without sufficient training in basic information literacy skills, requiring the librarians to spend more time teaching students to navigate research resources and bringing them up to speed, technology-wise, so that they can use the online catalog, databases, and computer lab. This librarian would also have load in the library and support faculty library services.

2. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. *(Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.)*

The EMP One-Sheet (attached) has several data points of interest. FTEs, Duplicated Enrollment, FTEFs are at a 5 years high which indicate program growth.
The number of sections offered in 15/16 doubled. A note to states that 4 sections of work experience were offered in 15/16. There were also also three sections of LIB110 offered in 15/16 in addition to the standard course offerings.

15/16 data also shows a decrease in student success. In response, faculty have added a prerequisite of ENG015 to several courses. Although initially, the prerequisite will have an impact on enrollment, over time the prerequisites will improve student success.

3. Indicate any additional information you want the committee to consider *(for example, course fill rates, regulatory information, compliance, updated efficiency, student success data, planning, etc.).*

- Demand for a certificate or degree in Library Technology is stable and increasing. The No Child Left Behind Act (2002) requires that employees working in K-12 libraries work towards and complete a certificate or degree within 2 years of employment.
- Strong Workforce/Environment Scan and Program Gap Analysis Data (pp.29; 32) shows that SBVC is the only college in our region that offers a certificate or degree in Library Technology and that there is annual gap of 75 certificate graduates and 87 degree graduates to meet annual job openings thru 2025.
- SBVC Library is below Title 5 minimums for library faculty. *Title 5 58724: Tables for minimum standards for libraries and media centers.* SBVC's target goal for FTE's in 2010/2011 is 10,001 this would = 6.5 Library Faculty according to Title 5.
- SBVC Library has fewer faculty than nearby colleges.

College	Collection	Faculty	Staff
Riverside CC	290,826	8	21
Chaffey College	181,550	4.75	12

4. What are the consequences of not filling this position?

The Library Technology Program will not be able to grow by adding additional sections of LIB064 and online sections of LIB067 and will be unable to meet labor force projections for 2015-2025. FT faculty assigned to the library are teaching in the Library Technology program as overload. Current adjunct library faculty are already at their load limit and cannot accommodate any more additional sections of LIB110 for FYE and Valley Bound cohorts. LIB 067 and LIB 110 are specialized subjects and while new adjuncts could be sought and recruited, and FT faculty member would have great commitment to the students, department and library.